

**ROOM BLOCK REQUEST & CREDIT CARD AUTHORIZATION FORM  
 ANAHEIM MARRIOTT & HILTON ANAHEIM**

Contact Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Indicate how many of each type of room you would like to hold per night in the grid below

All rooms are subject to 17% tax plus \$1.29 per night city tax

Company may reserve 10 rooms, per night, at one hotel only. Anything beyond 10 rooms will need authorization from Mary Bradford with CSCMP.

Please contact Mary at mbradford@cscmp.org or 630-645-0985.

DATE									
Hilton Anaheim \$234 ++ Single/Double/Triple Quad Rate									
Anaheim Marriott \$234/234/254/254 Single/Double/Triple Quad Rate									

**BILLING for all rooms will be as follows. Please choose any that apply:**

\_\_\_\_\_ Guest will pay balance at check in. NOTE: If guest no shows or cancels within 24 hours the amount of 1 nts room and tax will be charged to card provided

\_\_\_\_\_ Room, tax only to credit card, all other charges to be paid by guest. Balance will be charged 10 days prior to arrival

\_\_\_\_\_ Sending check for all rooms due 30 days prior to check in, all other charges to be paid by guest. Must have credit card to hold rooms, card will not be charged if check is received

\_\_\_\_\_ All charges to credit card

Cardholder's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_ Email: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expires: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By submitting this form you acknowledge and accept the conditions of this Sub-Block Authorization.

**Please Note:**

A complete rooming list must be received on/by 07/15/19. Any unused rooms will return to general availability on 7/16/19.

Rooming lists may be emailed, however the credit card form MUST be faxed.

Rooms are not reserved until you receive a confirmation email from the hotel. If none is received within 3 days of sending please contact the Group Reservation Manager at your preferred hotel.

Any questions contact the Group Reservations contact at your requested hotel.

**ANAHEIM MARRIOTT**  
 Group Reservations: Eric Hur  
 Phone: 714-748-2420  
 Fax: 714-748-2449  
 Email: eric.hur@marriott.com

**HILTON ANAHEIM**  
 Group Reservations: Debbie Granger  
 Phone: 714-740-4297  
 Fax: 714-740-4252 \*secure\*  
 Email: Deborah.granger@hilton.com

**Please FAX form to the Marriott. Email form to the Hilton. Thank you.**