

[Better by Design CEO Summit 2019](#) Terms and Conditions

New Zealand Trade and Enterprise (NZTE) are pleased to confirm you will receive the following services relating to the CEO Summit 2019 event.

Description: per ticket, per person

- Full event access (two-days)
- Barista coffee and tea
- Catering: morning tea and lunch (two-days), afternoon tea (day one), dinner (day one) and networking drinks (day two)
- Event merchandise such as notebook and drink bottle - merchandise items are subject to change
- Free onsite parking

Ticket conditions:

- One-day only tickets are not available for this event
- General Ticket Fees: NZD\$2,000 + GST per individual registration OR NZD\$1,800 + GST per multi-person registration - Early bird rates apply to tickets purchased prior to 8 January 2019
- You can choose to pay by credit card at the time of registration (or email the team to arrange payment via invoice)
- Subject to payment being received in full, tickets will be issued 3-14 days prior the event start date via email
- New Zealand Trade and Enterprise (NZTE) services terms also apply and can be found on our website: www.nzte.govt.nz/common/nzte-services-terms
- New Zealand Trade and Enterprise's (NZTE) privacy policy can be found here: <https://www.nzte.govt.nz/privacy-policy>

Invoice payments: Payment via invoice is available prior to 1 February 2019. All invoices will be due 7 days from receipt. All invoices must be paid in full by no later than 14 business days prior to the event start date. Failure to receive payment will result in tickets being withheld and full cancellation fees apply. Invoice payments can be made by electronic transfer or cheque. For any invoice queries, please email the team at CEOSummit@nzte.govt.nz.

Credit Card payments: If paying via credit card your tickets will automatically be confirmed. We will provide a receipt via email within 7 business days.

Transferring Tickets: Should circumstances change and you would like to transfer your ticket to someone else please notify the team by emailing us at CEOSummit@nzte.govt.nz.

Ticket Cancellations: Tickets are non-refundable - under special circumstances refunds will be considered.

Event Cancellation: If, for reasons beyond the control of the organisers, the CEO Summit 2019 is cancelled, the registration fees will be refunded after deduction of expenses already incurred.