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**Audio Visual Equipment Rental Trade Show Order Form**

Company Name:	Show Name: Ontario Non-Profit Housing Association
	Facility: Scotiabank Convention Centre
Ordered By:	Room:
Address:	Booth #:
City: Prov./State:	On-site Contact:
Postal Code/Zip Code:	Date Required: Nov 3, 2017 Time Required: 8AM
Tel: Fax#:	Date Finished: Nov 3, 2017 Time Finished: 3PM
Email:	Method of Payment: <b>ALL ORDERS MUST BE PREPAID</b>

**Multi-Media Computer Equipment:**

Qty.	Equipment Description	Prepaid Day Rate (October 6, 2017)	Standard Day Rate	X Days	= Total
	32" Flat Screen Monitor	\$200.00	\$300.00		
	37" – 40" Flat Screen Monitor	275.00	375.00		
	46" – 50" Flat Screen Monitor	375.00	475.00		
	70" Flat Screen Monitor * (\$100 extra labour req'd)	500.00	700.00		
	80" Flat Screen Monitor * (\$100 extra labour req'd)	800.00	1000.00		
	Dual Pole Floor Stand ( for above LCD's & Plasma's)	100.00	200.00		
	46" Professional Digital Display Kiosk (Please call for more information)	600.00	675.00		

If applicable, please specify the computer(s) model name & number: -----

**NTSC Video Equipment Unless Specified Otherwise:**

	DVD Player only	65.00	75.00		
	54" Black Draped Monitor Stand(42" Monitor or Less)	80.00	100.00		
	6 x 6 Tripod Screen	40.00	60.00		
	<b>SOUND SYSTEMS AVAILABLE UPON REQUEST</b>	Please Call	Please Call		
	<b>VIDEO WALLS &amp; LED SCREENS AVAILABLE UPON REQUEST</b>	Please Call	Please Call		

<b>**We are always updating our inventory. Please call if it's not listed**</b>	<b>Equipment Rental Sub Total</b>	
****WE ACCEPT FOR YOUR CONVENIENCE****	Labour	<b>\$100.00</b>
<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> AMERICAN EXPRESS	Delivery and Pickup	<b>\$125.00</b>
CREDIT CARD #:	Additional labour - If more than 30 minutes required for set up	If applicable
EXPIRY DATE: (MM/YY)	Optional Insurance Fire & Theft – Add 5%	
CARDHOLDER NAME:	SUB TOTAL	
CUSTOMER SIGNATURE:	Harmonized Sales Tax - 13% H.S.T. (R131538092)	
CHEQUE amount to be forwarded [                      ] CHEQUE # Please make cheque payable to AV-CANADA	<b>PAYMENT ENCLOSED</b>	
Please send all orders to the attention of: Gene Hondzio - gene.h@av-canada.com or fax (905) 566-5511		

IT IS UNDERSTOOD AND AGREED THAT THE CUSTOMER ACCEPTS FULL RESPONSIBILITY FOR ANY LOSS OR DAMAGE TO THE EQUIPMENT UNTIL IT IS RETURNED TO THE LESSOR. ANY CANCELLATIONS MUST BE RECEIVED IN WRITING 10 DAYS PRIOR TO THE DELIVERY TIME, OTHERWISE FULL PAYMENT IS DUE. FOR BEST AVAILABILITY PLEASE FAX THE ORDER ASAP. WE THANK YOU IN ADVANCE!