



ELECTRICAL SERVICES DEPARTMENT
 7000 Lindell Road • Las Vegas, NV 89118
 800.475.2098 • Fax: 866.329.1437
 csrOrlando@ges.com

FOR ELECTRICAL SERVICE ONLY

E-1

SHOW NAME: _____
 LOCATION: **Walt Disney World Dolphin**
 SHOW DATES: _____
 DISCOUNT DEADLINE: **21 Days Before Move In**

- 100 % payment must accompany each order..
- No orders can be processed without payment.
- Electricity will be turned on within 30 minutes of show opening & off within 30 minutes of show closing.
- Cancellation fee after installation is 100% of original cost.

ELECTRICAL LABOR:
 STRAIGHT TIME: Monday through Friday from 8:00 AM to 4:30 PM.
 Discount \$76.00
 Regular \$95.00
 Show Site \$114.00
 OVERTIME TIME: All other times Monday through Friday. All day Saturday, Sunday & Holidays.
 Discount \$152.00
 Regular \$190.00
 Show Site \$228.00
1 hour minimum install 1/2 hour minimum dismantle

POLICY STATEMENT: 100 % payment must accompany each order. The prices quoted are for RENTAL equipment and include delivery and pick-up at the booth. All orders without 100% payment and orders received at the Service desk will be charged floor price which the customer agrees to pay in full upon receipt of equipment or service unless credit has been previously established with us. All orders placed on behalf of customers by display builders or others must have a written authorization from the customer and the customer agrees to be responsible for such orders.
Customers who prepay by 21 days prior to show move-in date qualify for the advance discount price. All additional charges incurred will be added to the credit card listed below. If customer fails to pay in accordance with this policy, customer agrees to pay a 1.5% per month late charge fee, and all costs of collection including attorney's fees. No credit will be given for outlets installed or services provided and not used. Requests for refunds must be submitted in writing to the above GES address. Customer agrees that GES shall not be liable for, and shall hold GES harmless from any damages caused by negligence of non-GES employees and/or from events outside of GES control such as strikes, accidents, fires, acts of God, delays, etc. Customer agrees to submit any claims for damages to GES Service Desk before show closing or customer waives any right to make a claim.
NON-USA EXHIBITORS agree to pay only by international money order, credit card, traveler's checks, or cash.

Company Name: _____
 Booth Number: _____

ELECTRICAL RENTAL ORDER FORM				
Quantity	ELECTRICAL OUTLETS	Discount Price	Standard Price	TOTAL PRICE
	120 Volt 60 Cycle Alternating Current			
	700001: 5 Amp/500 Watts, 1/4 HP 120V	\$ 98.00	\$ 147.00	
	700002: 10 Amp/1000 Watts, 1/4 HP 120V	\$ 164.00	\$ 246.00	
	700003: 15 Amp/1500 Watts, 1/4 HP 120V	\$ 197.00	\$ 295.50	
	700004: 20 Amp/2000 Watts, 1/4 HP 120V	\$ 224.50	\$ 336.75	
			SUB TOTAL	

Quantity	POWER SERVICE & MOTOR OUTLETS - All 208V connections require labor	Discount Price	Standard Price	TOTAL PRICE
	700014: 20 Amp, 1 HP 208V / 1Phase	\$ 282.25	\$ 423.50	
	700015: 30 Amp, 2 HP 208V / 1Phase	\$ 398.00	\$ 597.00	
	700017: 100 Amp, 10 HP 208V / 1Phase		\$ 583.50	
	700018: 200 Amp, 25 HP 208V / 1Phase		\$ 1,167.00	
	700024: 20 Amp, 3 HP 208V / 3Phase	\$ 449.00	\$ 673.50	
	700025: 30 Amp, 5 HP 208V / 3Phase	\$ 530.00	\$ 795.00	
	Quotes for greater amperage or voltage available upon request		SUB TOTAL	

Quantity	RENTAL EQUIPMENT	Discount Price	Standard Price	TOTAL PRICE
	200276: Cube Tap, 3 Way Plug		\$ 11.00	
	700130: Extension Cord, 14/3 120V, 15'		\$ 16.54	
	700131: Extension Cord, 14/3 120V, 25'		\$ 27.56	
	700132: Extension Cord, 14/3 120V, 50'		\$ 40.00	
	700099: Plug Strip, 120 Volt		\$ 27.56	
			SUB TOTAL	

Provide 24 Hour Power Service- Double The Published Rate
 Transformer(s) To Boost From 208V: \$ 131.25

AUTHORIZATION FOR TIME & MATERIAL: PLEASE INITIAL _____	
	(Office Use Only) LABOR: _____
	(Office Use Only) MATERIAL: _____
	6.5% TAX: _____
GRAND TOTAL: _____	

By signing and delivering this form, customer agrees to all terms, conditions, and limits of liability on both pages of this form.

Company Name: _____ Phone Number: _____
 Address: _____ Fax Number: _____
 City: _____ Authorized Signature: **X** _____
 State: _____ Zip Code: _____ Print Authorized Signature: _____
 Date of Order: _____ Check #: _____
 Credit Card: VISA MasterCard American Express Corporate Personal
 Credit Card #: _____ Expiration Date: _____
 Signature of Cardholder: **X** _____ Name Printed on Credit Card: _____

1. *GES Electrical is not responsible for voltage fluctuation or power failure due to temporary conditions. For your protection you should install a surge protector on your computer(s). All electrical installations and connections to all electrical service should be made by a GES Electrical electrician. GES Electrical will not be responsible for any damage or lost equipment, component, computer hardware or software and/or any damage or injury to any person caused by the installation, connection or plugging into any electrical outlet by person other than a GES Electrical electrician.*
2. Electricity will be turned on within 30 minutes of show opening and turned off within 30 minutes after show closing.
3. 24 hour service to any outlet will be double the listed price.
4. Dedicated power is double the listed price, and can only be guaranteed before show opening with advance arrangements for date needed.
5. All electrical outlets will be installed on the floor at the draped backwall of in-line booths and peninsula spaces. Exhibitors with hardwall displays must arrange for power to be dropped inside the booth if necessary; this will be done on a time and material basis. Power to island booths will be dropped per the exhibitor's floorplan, chargeable on a time and material basis. If no plan is provided, the power will be installed at our discretion. Additional power drops are chargeable on a time and material basis. Distribution and connection(s) to equipment is chargeable on a time and material basis. For further information, please call 407-934-4229.
6. Local ordinances prohibit more than 2000 watts per lighting circuit and only one connection for power and motor outlets.
7. All wiring, motors, electrical installations, etc. must be approved. To prevent overloading of circuits, exhibitors cannot add wattage except as ordered.
8. All electrical permits required by the Local Building and Safety Code will be obtained by the electrical contractor.
9. All flood light, column, and wall outlets are not a part of booth space.
10. Special hanging, hookups, repairs or installation of electrical will be done on a time and material basis.
11. Installation is subject to Local Union Contract and jurisdiction.
12. All equipment should be property tagged and wired with full information as to current, voltage, Phase, cycle, horse power, etc. and ready for connection.
13. All outlets over 20 amps and with a voltage of over 150 volts require electrical labor. This includes a 1 hour minimum to inspect exhibitors that are pre-wired to plug into our system.
14. A separate outlet must be ordered at regular price for each piece of equipment to be connected.

ELECTRICAL CONTRACTOR'S RESPONSIBILITIES

As the Official Electrical Contractor, we will be responsible for:

- All under-carpet distribution of electrical wiring.
- All motor and equipment hookups requiring hard wire connections.
- Installation of electrical motors to be energized and electrical apparatus.

The above items require electrical labor, which may be ordered in the Electrical Labor section on the reverse side.

ELECTRICAL CODE

Electrical requirements for an exhibit at all convention facilities are for the safety of all exhibitors and are based on national Electrical Codes and local ordinances.

Too frequently, fires have been traceable to faulty wiring, sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, exhibits in the convention facilities may be inspected to determine if any violations exist. If they are found, qualified electricians are available to correct the problems. This work will be performed on a time and material basis.

If the exhibitor does not wish to have the fault corrected, electrical service to the offending booth will not be connected.

If an exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to convention facilities.

Serious risks are involved which can be eliminated by understanding basic requirements of safe wiring inside your booth. For the safety of you and the public, remember these points:

- All wiring must have a 3-wire grounded cord with minimum of #14 gauge.
- Spot or flood lighting is a hazard when lamps are too close to fabrics or other material which can be affected by heat.
- The use of clip-on sign sockets, latex or lamp cord wire in displays, or the use of 2-wire clamp-on fixtures, is prohibited by order of fire prevention bureaus at trade shows and conventions.
- Zip cords or two-wire cords are ungrounded and could result in safety hazards. Their use is strictly prohibited.



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OUTLET LOCATION GRID

SHOW NAME:	_____
LOCATION:	Walt Disney World Dolphin
SHOW DATES:	_____
FORM DEADLINE:	21 Days Before Move In

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CARDHOLDER SIGNATURE X	AUTHORIZED CONTACT—PLEASE PRINT	DATE

If you have an island booth and/or require electrical distribution, you must submit a booth floor plan with your Electrical Service Order Form to ensure that your outlets and lighting are properly placed. If you do not have a booth floor plan, please use the grid on this page and submit it with your electrical order. (See the Electrical Service Information Sheet for additional information).

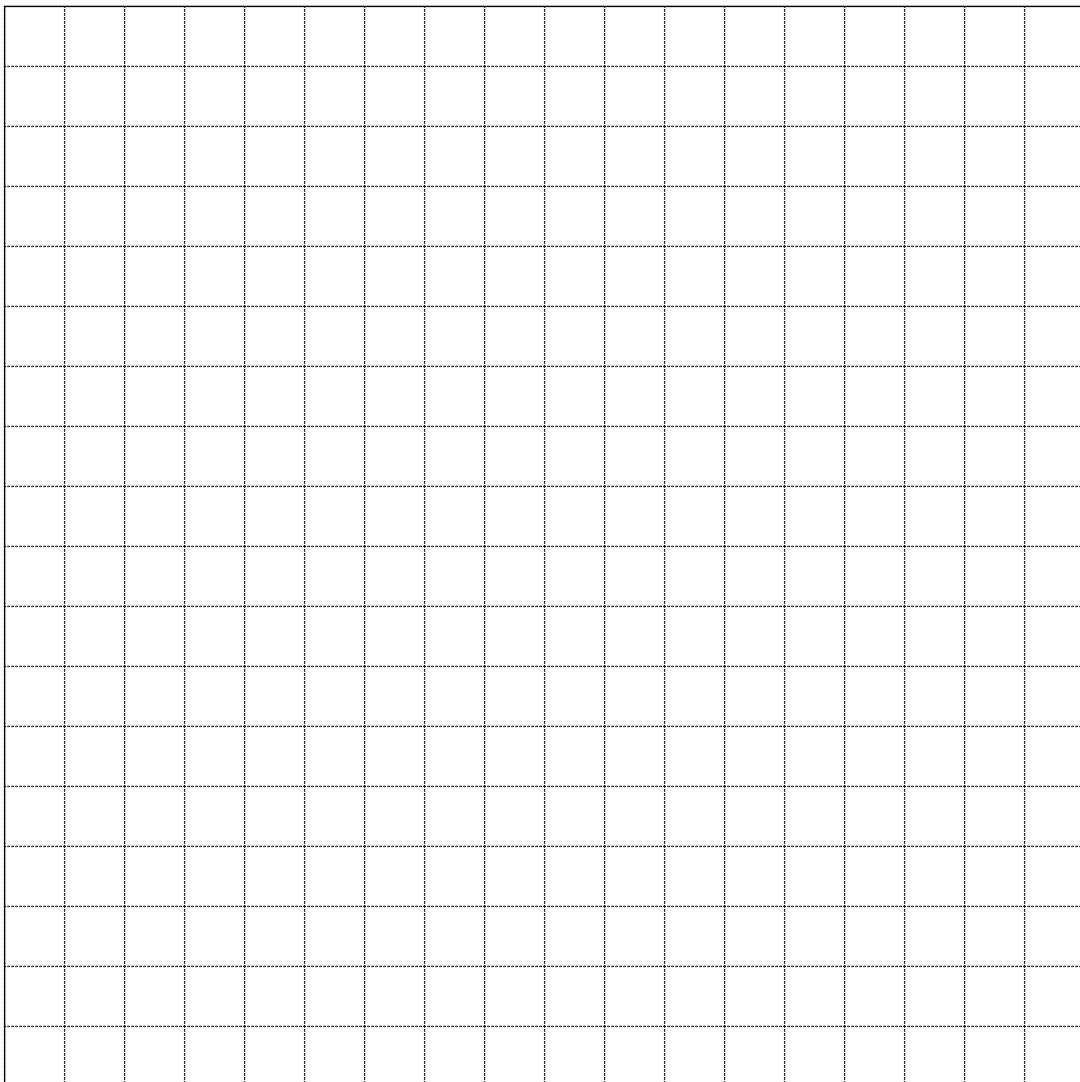
To use this grid:

- Use bold lines to indicate the outline of your booth.
- Indicate the scale of the grid (e.g. 1 square = 10 feet) or indicate the dimensions of your booth.
- **Mark the adjacent booth numbers or aisle numbers.** This will help us orient your service correctly.
- Mark outlet locations, expressed in watts or amps and voltage in each location.
- Mark main power location.
- Detach this form and send it with your prepaid Electrical Service Order Form.
- Credit card information must be provided on the electrical rental order form before labor will be performed.

Adjacent Booth or Aisle Number: _____

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Adjacent Booth or Aisle Number: _____



ELECTRICAL SERVICES DEPARTMENT
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FOR CLEANING SERVICE ONLY

SHOW NAME: _____
 LOCATION: **Walt Disney World Dolphin**
 SHOW DATES: _____
 DISCOUNT DEADLINE: **21 Days Before Move In**

Company Name: _____

Booth Number: _____

• 100 % payment must accompany each order.
 • No orders can be processed without payment.
 • Cancellation fee after installation is 100% of original cost.

PORTER SERVICE LABOR:
 STRAIGHT TIME: 8:00 AM - 3:30 PM
 MONDAY - FRIDAY
 Discount \$ 75.00 /HR
 Regular \$ 91.25 /HR
 Show-Site \$ 110.00 /HR
 OVERTIME: BEFORE 8:00 AM,
 AFTER 3:30PM AND SATURDAY, SUNDAY &
 HOLIDAYS
 Discount \$ 150.00 /HR
 Regular \$ 183.00 /HR
 Show-Site \$ 219.00 /HR
 Use for booth wipe down, ice remove, etc. Hourly rates are listed above. **FOUR HOUR MINIMUM PER WORKER PER DAY. LABOR THEREAFTER IS IN 1/2 HOUR INCREMENTS.**

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To avoid any misunderstanding regarding these services, please bring any discrepancies to our attention at the service desk. GES will be unable to adjust invoices after the close of the show.

CLEANING ORDER FORM

SQ FT	VACUUMING	Discount Price	Standard Price	TOTAL PRICE
	Includes emptying your wastebasket nightly.			
	Per Day (per sq. ft. per day) # OF DAYS:	\$ 0.57	\$ 0.81	
	Before Show Open Only (per sq. ft.)	\$ 0.62	\$ 0.81	
			SUB TOTAL	

SQ FT	SHAMPOOING, MOPPING & WAXING	Discount Price	Standard Price	TOTAL PRICE
	Shampoo Before Show Open Only, per sq.ft.	\$ 0.71	\$ 1.21	
	Mop & Wax Before Show Open Only, per sq.ft	\$ 0.99	\$ 1.63	
			SUB TOTAL	

NUMBER OF DAYS	PERIODIC PORTER SERVICE	Discount Price	Standard Price	TOTAL PRICE
	GES will empty wastebaskets & wipe down counters at two hour intervals; show hours only. Vacuuming not included. Calculate by your booth size.			
	0-500 sq.ft., Per Day	\$ 124.00	\$ 186.39	
	501-1500 sq.ft., Per Day	\$ 160.04	\$ 240.25	
	1501-3000 sq.ft., Per Day	\$ 195.69	\$ 293.76	
	3001 sq.ft. & Up, Per Day	\$ 267.72	\$ 401.45	
			SUB TOTAL	

AUTHORIZATION FOR TIME & MATERIAL: PLEASE INITIAL _____

(Office Use Only) LABOR: _____

(Office Use Only) MATERIAL: _____

6.5% TAX: _____

GRAND TOTAL: _____

SPECIFY DATES VACUUMING PER DAY/PERIODIC PORTER SERVICE IS NEEDED

By signing and delivering this form, customer agrees to all terms, conditions, and limits of liability on both pages of this form.

Company Name: _____ Phone Number: _____
 Address: _____ Fax Number: _____
 City: _____ Authorized Signature: **X**
 State: _____ Zip Code: _____ Print Authorized Signature: _____
 Date of Order: _____ Check #: _____

Credit Card: VISA MasterCard American Express Corporate Personal

Credit Card #: _____ Expiration Date: _____

Signature of Cardholder: **X** _____ Name Printed on Credit Card: _____